

RESTRICTED

Security Information

OFFICE OF TRAINING

NOTICE  
NO. 18-52

29 September 1952

SUBJECT: Parking Permits

REVISION: OTR Notice No. 2-52, dated 11 April 1952

1. Effective 7 October 1952, all OTR parking permits will be re-assigned. All existing permits will be picked up and reissued by the Supply & Services Section, Support Staff, on 6 October 1952.

2. Priority assignments will be made for official vehicles and private cars used for official business. The remaining spaces will be allocated to car pools of OTR personnel on the basis of the number of persons in the pool.

3. All requests for parking permits should be forwarded to the Chief, Supply & Services Section, not later than 2 October 1952. If anyone anticipates not meeting this deadline, he should telephone [REDACTED] extension 8270, before the close of business on 2 October 1952. Requests for permits for official vehicles, or private cars used for official business, must bear the endorsement of the Division Chief concerned. Each request for a car-pool permit must list the names of all members comprising the pool together with the make, year, and license number of each car in the pool.

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MATTHEW BAIRD *for*  
Director of Training

DISTRIBUTION: All OTR personnel

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